



Candidate Brochure
EYFS – Reception - Teacher



THE DEAN TRUST
Believe Achieve Succeed

SALARY:

Teacher Mainscale

START DATE:

Immediate - asap

WORKING PATTERN:

Full time, 5 days a week

CONTRACT:

Permanent

LOCATION:

Forest Gate Academy

RESPONSIBLE FOR:

EYFS Reception Class

ACCOUNTABLE TO:

Head of Schools

EYFS Teacher

To carry out teaching duties and the professional duties of a teacher as described in the Teachers' Pay and Conditions document, including duties assigned by the EYFS Lead and/or Head of Schools.

To facilitate and encourage learning which enables pupils to achieve high standards and to share and support the corporate responsibility for the well-being, education and discipline of all pupils.

We are an Equal Opportunities employer committed to ensuring inclusion, diversity and equality of opportunity. We welcome applications from a diverse range of candidates including those from underrepresented groups, and/or with protected characteristics.

The Dean Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All post holders are subject to pre-employment safeguarding checks, including an enhanced Disclosure and Barring Check.



Main Purpose of the Role

- Be responsible for the education and welfare of a designated class of children at the direction of the Executive Headteacher / Head of School, in accordance with the requirements of the Conditions of Employment of School Teachers.
- Have due regard for the requirements of the Early Years Curriculum, this school's aims, objectives, schemes of work and policies, as well as contributing to the ethos of the school.
- Plan, prepare and teach lessons and sequences of lessons to the classes they are assigned within the context of the school's plans, curriculum and schemes of work as directed.
- Teach, according to their educational needs, the pupils assigned to you, including the setting and marking of work carried out by the pupil in school and elsewhere.
- Assess, observe, monitor, record and report on the learning needs, development, progress and attainment of assigned pupils.
- Be accountable for pupils' attainment, progress and outcomes.
- Deploy support staff effectively to support learning.
- Participate in arrangements for the appraisal and review of own performance.
- Participate in arrangements for further training, take responsibility for own professional development and undertake relevant CPD.

Key Responsibilities

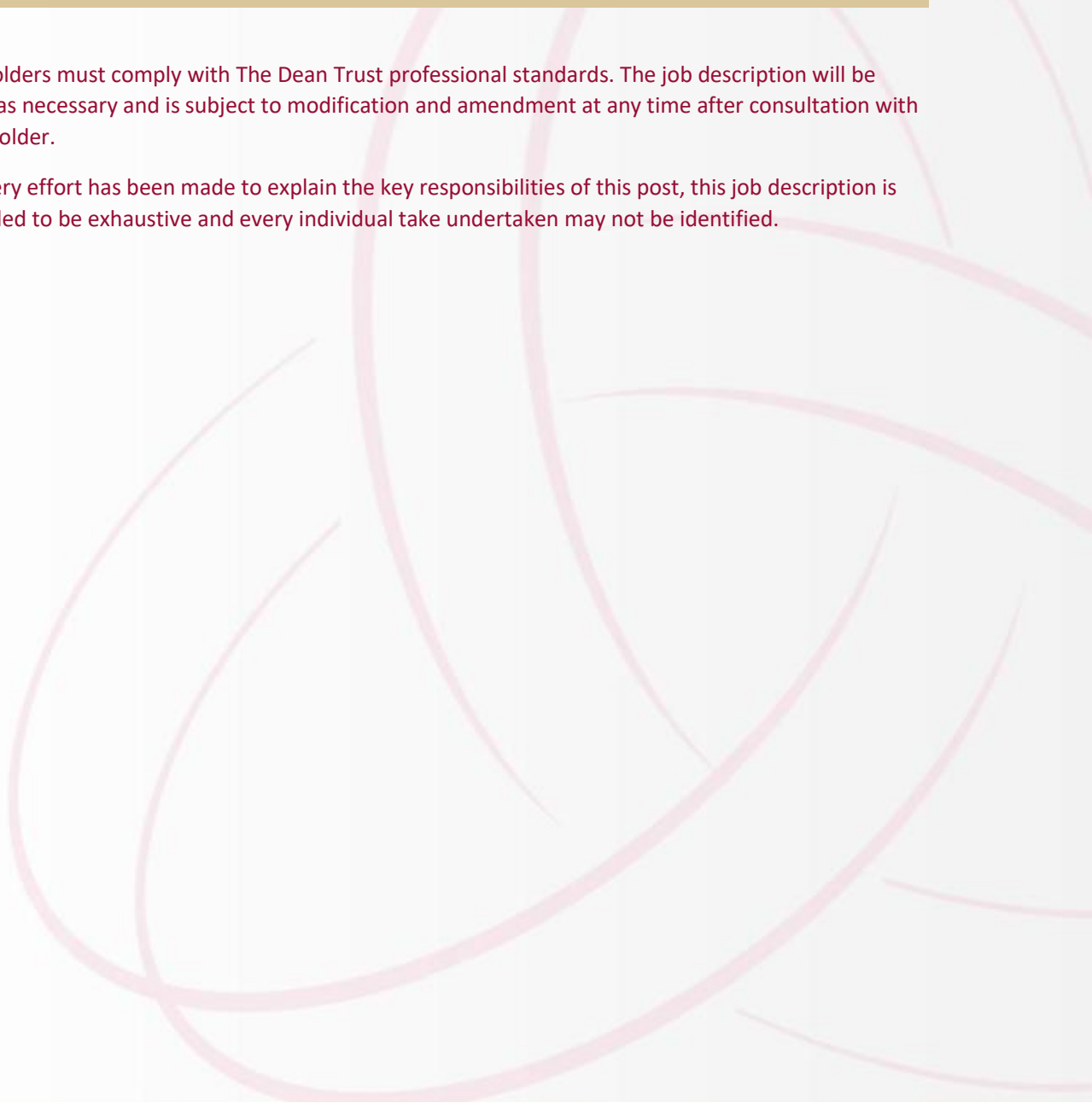
- Modelling the highest standards of personal and professional conduct.
- Demonstrating the highest standards of teaching, learning and behaviour management as an EYFS teacher.
- Developing high quality, safe and stimulating learning environments, both inside and outdoors.
- Promoting and actively engaging with our positive ethos and school values, both inside and outside of the classroom.
- Setting high expectations that inspire, challenge and motivate pupils.

All employees have the responsibility to:

- Ensure any documentation produced is to a high standard and is in line with the brand style.
- Be aware and comply with policies and procedures relating to safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person.
- Participate in training and other learning activities as required.
- Participate in the Academy's Performance Management process.
- Provide appropriate guidance and supervision and assist in the training and development of staff as appropriate.
- To promote the area of responsibility within the Academy and beyond.
- To represent the Academy at events as appropriate.
- To support and promote the Academy ethos.
- To undertake any other duties and responsibilities as required that are covered by the general scope of the post.
- To undertake any other reasonable duties at the request of the Executive Headteacher and Head of School.
- Have excellent punctuality and attendance.

All post holders must comply with The Dean Trust professional standards. The job description will be reviewed as necessary and is subject to modification and amendment at any time after consultation with the post holder.

Whilst every effort has been made to explain the key responsibilities of this post, this job description is not intended to be exhaustive and every individual take undertaken may not be identified.



Personal Specification

	Essential	Desirable
Qualifications		
• QTS • Degree	✓	
Experience		
• Enthusiastic and excellent classroom practitioner • Experience of teaching in primary education	✓	
• Experience of teaching in Early Years or Key Stage 1 • Planning and developing an effective Early Years environment • Paediatric 1st aid training		✓
Knowledge		
• Up to date secure knowledge of all primary curriculum areas including EYFS and early childhood development • To have detailed knowledge of the EYFS Curriculum • Clear understanding of the teaching of early reading and writing • To have the ability to create a purposeful and engaging learning environment to enrich/enhance continuous provision • Able to play a full and active role in a team with a clear commitment to teamwork • Clear understanding of expectations, accountabilities and consistency • Motivated to continually improve standards and achieve excellence • Commitment to the safeguarding and welfare of all pupils • Excellent classroom practice with research-based understanding of how children learn • Knowledge and commitment to child protection, health and safety, equal opportunities and SEN/inclusion	✓	

Skills and abilities

- Strong communication and interpersonal skills, with the ability to build trust and work collaboratively with pupils, staff, parents, and external agencies.
- Commitment to continuous professional development.
- Excellent verbal and written communication skills
- Excellent planning and organisational skills
- High expectations of self and professional standards
- High levels of drive, enthusiasm, energy and integrity.
- Desire to constantly improve own practice through self-evaluation and learning from others.
- Willingness and ability to work co-operatively as part of a team and self-motivate when working independently, using initiative.
- The ability to adapt to changing situations and to work in a flexible manner
- A creative approach to planning and delivering activities
- A patient and empathetic approach to working with young children



How to apply

If you would like to apply for this role
please apply through our online recruitment site which is available via:
careers.thedeantrust.co.uk

Application Closing Date: 9am, Monday 28th September 2026

Any queries, please contact a member of the HR Team on 0161 775 2937 or
via email at office@forestgateacademy.co.uk

