The Hall

Job Description

Job Title:	Peripatetic Teacher of Guitar (Classical, Acoustic, Electric and Contemporary Styles)
Reports to:	Director of Music
Full Time/ Part Time:	Part-time, term-time only. Monday afternoons or Wednesdays.
Professional duties:	The successful candidate for this post will provide individual instrumental tuition for pupils at the school
Status:	Self-employed
Salary:	Fee to be determined by the self-employed tutor. As a guide, our current peripatetic tutors typically charge £57 per hour.

The Hall is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Main Duties and Responsibilities:

Learning and Teaching

- Teach the guitar to individuals from Years 4 to 8 in response to parent demand
- Create an environment of active and genuine learning by employing a range of teaching strategies that meet the individual needs of the pupil
- Monitor each pupil's progress and keep the pupil and parents informed of progress through the use of the Practice Note Book and other communication methods
- Keep accurate weekly records of achievement and attendance in order to provide parent communications
- Experience following examination syllabi and prepare pupils accordingly
- Inform the DoM of any educational or pastoral concerns
- Recruit new pupils to instrumental tuition through demonstrations and performances

Other

- Complete personal administration tasks, monitoring personal school email account and complying with deadlines
- Participate in the School's co-curricular ensemble programme by preparing students either as soloists or ensemble members for the various performances or festivals that occur throughout the year
- Maintain your own skill and knowledge in Music, teaching and your instrument(s)
- Actively pursue the development and improvement of your instrumental area by accessing and implementing up to date teaching methods and curriculum tools
- Utilise Information and Learning Technologies as appropriate to your instrument(s)
- Seek regular professional development opportunities

Pastoral Care

- Be conversant with, and apply, the School's safeguarding policy
- Perform the duties of a tutor in line with school expectations if required
- Promote good attendance and monitor it
- Promote the general progress and well-being of boys in your care
- Disseminate information to the staff when required and communicate any worries to the Head and/or Deputy Head/Head of School
- Work to develop a positive and enthusiastic dynamic within the lessons.
- Help to support pupils with strategies if they are having difficulties with organisations, behaviour, friendship etc.
- Be aware of the school policy on anti-bullying and where incidents are suspected, investigate quickly, and report any incident to the Head and/or Deputy Head/Head of School

Professional Standards

- Comply with the School's code of conduct
- Support the aims and ethos of the School
- Treat all members of the School community with respect and consideration
- Treat all boys fairly, consistently and without prejudice
- Set a good example to boys in terms of appropriate dress, punctuality and attendance

Appraisal

- Participate in any arrangements within an agreed framework for the appraisal of own performance generally and for assessing participation in activities beyond normal expectations

Health and Safety

- Safeguard the pupils' health and safety by maintaining good order and discipline and by following the necessary rules and regulations when using equipment
- Communicate with the Head of Estates and/or Facilities Manager as required regarding Health and Safety issues relating the welfare or safety of the pupils
- Be familiar with the school's fire safety procedures and participate in fire drills

Safeguarding

All members of staff are required to promote and safeguard the welfare of children they are responsible for or come into contact with and to adhere to and ensure compliance with the school's Safeguarding and Child Protection procedures and staff guidance at all times. If, in the course of carrying out the duties of the post, a teacher becomes aware of any actual or potential risks to the safety and welfare of children in the school s/he must report any concerns to the Designated Safeguarding Lead or Deputy Safeguarding Leads.

As a term of your employment, from time to time, you may be required to perform duties of a similar or related nature to those outlined in this job description.

Responsibilities may be direct, joint or through devolved structures, but always in accordance with whole school policies. These details may be amended at any time by agreement, but in any case, will be reviewed through the appraisal process.

Person Specification			
	Essential ***These are qualities without which the Applicant could not be appointed***	**Desirable** ***Extra qualities which can be used to differentiate applicants***	**Method of assessment**
Qualifications	Graduate in Music		*Certificates*
Experience:	Instrumental teaching in instrument advertised Experience teaching Year 4-8 pupils	Evidence of continued career development	*Application form and references*
Skills	Ability to teach Music to varying age levels Excellent oral and written communication skills Excellent interpersonal skills Ability to contribute significantly to the school's extra-curricular programme Ability to prioritise and well organised		*Application form, references & interview (including observed lesson)*

Knowledge	Awareness of appropriate teaching strategies Awareness of safeguarding and pastoral issues Appreciation of the ethos of an independent boys' day school		*Application Form & Interview*
Personal competencies and qualities	A passion for the subject and education Commitment to professional development Calmness under pressure Resilience, commitment and confidence Both independent and happy within a team Flexible, adaptable and persuasive		*Application form, references & interview (including observed lesson)*